

**Subcontractor Certified Payroll Transmittal /  
Log of Apprentice Hours Worked**

It is the duty of the contractor and subcontractors to employ registered apprentices on all public works projects and to comply with all aspects of Labor Code Section 1777.5, relating to Apprentices on public Works. Please help us track your total Journeyman to Apprentice Ratio during the project. **This form should accompany every package of certified payroll that you send.** Use additional sheets as necessary.

**Subcontractor Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_

Payroll #	W/E Date	Trade Classification	Journeyman		Apprentice	
			Hrs Worked This Period	Total Hrs Worked	Hrs Worked This Period	Total Hrs Worked
		<b>Total</b>				

Office Use Only:

Trade	Ratio	FB Verification	Date	Contact